

Minutes of Meeting – Capacity Building Session Skills Training Program 2024-2025

Note: All Documents are to be submitted properly and should be attached in the correct section of the e tender portal. Financial statements should be of the correct fiscal year, along with correct experience documents of the trainer. The affidavits are to signed & stamp by oath commissioner. A list of TSP's will be prepared by the procurement department, of the TSP's whose documents are received on the last day of submission.

Question: Will the eligibility section be submitted once or twice?

Answer: The Eligibility section of the application would be submitted one for each applying TSP. The Technical **proposal** is to be filled separately for each lot.

Question: There are two locations of the same TSP. Should both addresses be provided in the application?

Answer: The address of that institute is to be provided for which the specific lot is being applied, according to approved certificate from relevant authority.

Question: The affidavits are to be signed & stamped by the oath commissioner?

Answer: As per the instructions provided in the bidding documents, affidavits is to be signed & stamped by the oath commissioner. The content for the affidavit has been provided in the bidding document should no be changed, that has to be copied and pasted on the affidavit with the details of the TSP.

Question: Does each page of the Bank Statement need to be signed and stamped by the bank?

Answer: Preferably each page of the bank statement is to be signed & stamped by the bank, however first and last pages are mandatory to be signed. The bank statement must be attached in the correct order.

Question: Do all TSPs have to submit E-tender platform annual subscription charges?

Answer: first time applying TSPs have to pay this fee but TSP's whose annual subscription of the E-tender portal is not expired, will not have to submit the annual subscription charges.

Question: Does Evaluation charges for eligibility purposes 10900 pay one time by TSP?

Answer: Yes, TSP's will pay 10,900 Rs evaluation charges for eligibility purposes once, however technical evaluation 15500 R/s to be paid each lot applied.

Question: Can TSP's ask questions on E-Tender?

Answer: TSPs are able to ask questions on e-tender. PSDF concerned team will facilitate them.

Question: Affidavit charges?

Answer: 100 Rs stamp paper to be used for affidavit.

Question: Do Tsp's fill technical and commercial just once?

Answer: Technical and commercial envelopes will be filled against each lot separately.

Question: Do Tsp's are allowed to divide the scheme into different shifts?

Answer: Yes, TSP's can divide the scheme into different shifts like morning and evening by keeping an eye on the capacity of class in numbers.

Question: Does PSDF refund the evaluation charges for eligibility purposes in case of Rejection?

Answer: PSDF will refund the lot charges in case of rejection against eligibility. On the other hand, if TSP gets rejected in technical and commercial eligibility then no registration fee will be refunded. However registration and bid submission charges are non refundable.

Question: Does Sole proprietor able to apply?

Answer: No, only those TSP's can apply who have partnership and registered firm **for detail please refer to bidding document.**