

# **Minutes Of Meeting – Skills Scholarship Program 2023-24.**

## **Questions Raised & Discussed in the Meeting:**

- 1. When will TSPs be informed about starting their trainee mobilization for the program?**

Ans: PSDF will be informing TSPs about the start of the races within a week after document submission. However, PSDF is recommending that all applying TSPs start generating their pools of interested trainees, so they have ample time to enroll them effectively when the races start.

- 2. Until when will the system be available to submit applications on the SSP Portal?**

Ans: The SSP Portal will only be available until 3:00 PM on 17<sup>th</sup> July 2023. All TSPs are requested to please submit their responses before the deadline.

- 3. Hard Copies for which documents are to be shared with PSDF?**

Ans: Only the Bank Draft / Pay Order needs to be submitted to PSDF in hard form. Please note that this needs to be submitted to PSDF by the 17<sup>th</sup> of July 2023.

- 4. If any TSPs are already enrolled or starting classes for NAVTTC or any other program, can they also start enrolling in Skills Scholarship Program?**

Ans: TSPs can start enrolling for the Skills Scholarship Program 2023-24 if they have a dedicated capacity for classes in their training premises which is not being utilized by any other training program. PSDF will be verifying this with surprise visits and if any TSP is found to be running duplicate classes or classes having duplicate trainees, PSDF reserves the right to blacklist such TSPs.

- 5. Can Sole proprietors apply for SSP?**

Ans: Yes, Sole Proprietors and Partnership / Association firm can also apply for SSP 2023-24.

- 6. In case trainees cannot provide an affidavit at the time of their enrolment with the TSPs, what alternatives can TSPs use?**

Ans: Affidavits are an essential part of gauging trainee interest for the program. Trainees must provide the affidavit as it signifies their willingness for the training and their

commitment to complete the training. There is no alternative for affidavit with the trainees. Details regarding the affidavit will be shared with the associated TSPs before the start of the races.

**7. Is it possible for TSP to create multiple logins for the same cluster?**

Ans: No, TSPs' logins are related to their legal entity. Any TSP with the same legal entity operating in multiple clusters can apply for different trade-cluster combinations by adding additional tables in their Trade / Instructor details section of their SSP 2023-24 application.

**8. Do TSPs need to use stamp paper for making a declaration?**

Ans: No, this program does not require any declarations on Stamp Paper. TSPs will need to provide declarations on their organization's letterhead.

**9. Are universities and organizations recognized by HEC eligible for SSP 2023-24?**

Ans: No, but if university and organization have PSDA, NAVTTC, or TEVTA certifications then they are eligible for SSP 2023-24.

**10. What is the stipend that trainees will receive from PSDF for SSP 2023-24?**

Ans: Trainees will receive the standard stipend of Rs.1500 per month for SSP 2023-24.

**11. Could you please define CTM stands for?**

Ans: CTM stands for "Cost per Trainee per Month". This is the standard measure for calculating training cost for PSDF Training Programs.

**12. Is it possible for individual TSPs with NAVTTC, TEVTA Certification to be eligible to apply for SSP 2023-24?**

Ans: Yes, TSPs who have NAVTTC, or TEVTA (Lifetime) trade certifications are eligible to apply for SSP 2023-24. In the case of NAVTTC trade certifications, TSPs will also need to provide the base document for identifying the capacity of the training institute.

**13. could you provide Trainer's CV Format?**

Ans: All formats are available on PSDF's website; <https://www.psd.org.pk/procurement/#program-procurement>. These formats are available under the details of the Skills Scholarship Program 2023-24 announcement.

**14. What timings of Class can TSPs select for SSP 2023-24?**

Ans: TSPs will be awarded classes based on their submitted evidence for trade-wise capacity for each training location. TSPs will be allotted the class timings based on their trade registration certificates.

**15. If an institute starts class in STP 23-24, does it mean he is working on his assigned capacity as per PSDA that he can be the part of race?**

Ans: Institutes that are fully utilizing their capacity for trainings per their trade registration certificates will be working on their assigned capacity. If an institute has capacity available in their training locations, they can apply for SSP 2023-24 for only their available capacity.

**16. What will remuneration of instructors?**

Ans: Trainer's / Instructor's remuneration has already been incorporated as part of the CTM for the program. The details of the CTMs for each trade are available in the Instructions and Data Sheet.

**17. What is the class start date of SSP 2023-24?**

Ans: SSP 2023-24 classes are expected to start from 1<sup>st</sup>August,2023.

**18. What is Employment Commitment Percentage?**

Ans: The Employment Commitment percentage for SSP 2023-24 is 100%. TSPs will be paid against all the trainees for whom employment is successfully verified.

**19. Can TSPs apply for online classes for Differently Abled Persons instead of physical, in-person classes?**

Ans: This program does not allow for online classes as the model is geared towards classroom trainings and the trainee focus of the program is not on differently abled persons. However, PSDF will be announcing a dedicated program for differently abled individuals, and TSPs working with them can apply for that training program.